

**APPENDIX 1**  
**ACTION PLAN: Review of Hospital Discharge (Phase 1)**

No.	Recommendation	Proposed Actions / Progress	Success Measures	Responsibility	Date
1	<p>There is continued regular engagement between local NHS Trusts, SBC and care providers regarding escalation-planning and how this will be managed, with arrangements to be agreed by all stakeholders.</p>	<ul style="list-style-type: none"> <li>- Weekly 'Stockton locality meeting' to include representation from each respective organisation including CCG, NTHFT, SBC, PH. Focussed discussion on current position, escalation planning, hospital discharges and care home engagement.</li> <li>- Organisational leads to be identified and act as key links in supporting daily operational escalation and reporting into wider strategic groups.</li> <li>- Care home protection group established as the primary link for communication between health, social care and care homes. Care providers to use as key support mechanism.</li> <li>- Continuation of action log focussing on priorities for care providers and hospital discharges. Action log to be reviewed weekly within Care home protection Group.</li> <li>- Care home provider events delivered in partnership with NTHFT and Care providers. Agreement between SBC, PH, Care providers and NTHFT to develop a programme of monthly provider events to be rolled out.</li> </ul>	<ul style="list-style-type: none"> <li>- Weekly discussion is completed with notes and minutes recorded as evidence.</li> <li>- All matters escalated are responded to in a timely manner to meet the needs of the population.</li> <li>- Organisational leads are identified.</li> <li>- Care home protection group is acknowledged as key link. Feedback questionnaires to care providers.</li> <li>- Action log is implemented with joint accountability on delivery agreed.</li> <li>- Provider events completed within agreed timeframes.</li> </ul>	<p>Stockton-on-Tees Borough Council</p> <p>North Tees and Hartlepool Foundation Trust</p> <p>Clinical Commissioning Group</p> <p>Public Health</p> <p>Care Providers</p> <p>South Tees Hospital NHS Foundation Trust</p>	<p>Ongoing</p>

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2	North Tees and Hartlepool NHS Foundation Trust provide a prompt response to the communication issues raised by care homes through the survey undertaken as part of this review.	- NTHFT to provide response.		Stockton-on-Tees Borough Council  North Tees and Hartlepool Foundation Trust	15.12.2020
3	The recently issued 'designated settings' guidance (for discharge of positive COVID-19 cases from hospital to CQC-approved care home accommodation) be fully implemented.	<ul style="list-style-type: none"> <li>- 10 Residential beds to be made available in CQC assured designated setting.</li> <li>- Implementation of quality assurance measures to support the decision making for people who test positive and require discharge into nursing care home.</li> <li>- Designated setting guidance and the implementation of, added as a core agenda item for the Stockton locality meeting.</li> <li>- Continue to explore a nursing designated setting provision with NHS Trusts, CCG and Care providers.</li> </ul>	<ul style="list-style-type: none"> <li>- People are discharged into a designated setting following positive test result in hospital and require a residential care home setting.</li> <li>- All persons who have tested positive and require a nursing care home provision have a case-by-case conversation, agreement and decision between NHS Trusts, SBC and care providers prior to discharge from hospital.</li> </ul>	Stockton-on-Tees Borough Council  North Tees and Hartlepool Foundation Trust  Clinical Commissioning Group  Public Health  Care Providers  South Tees Hospital NHS Foundation Trust	Ongoing
4	Planning for the use of the Council's Rosedale Centre (a recently CQC-approved 'designated setting') for a second surge takes into account the possibility of higher demand than what was required from March 2020.	<ul style="list-style-type: none"> <li>- 10 Additional beds made available in Rosedale should demand require use.</li> <li>- Beds to be available within 48-hours of agreement more capacity it required.</li> </ul>	- Capacity utilised should it be required.	Stockton-on-Tees Borough Council  Care Quality Commissioning	27.10.2020

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5	Local leaders support the desired expansion and funding of local Trust testing capabilities, and that any increase in capacity be prioritised for both Trust and care home staff and patients / residents.	- Local leaders are requested to provide resource that will increase testing capacity.	- Local Leaders respond to the request.	Stockton-on-Tees Borough Council  North Tees and Hartlepool Foundation Trust  South Tees Hospital NHS Foundation Trust	31.12.20
6	Regular testing of care home staff and residents is supported, with a continued push for a quicker turnaround in the notification of test results.	<ul style="list-style-type: none"> <li>- All care home staff to take part in routine weekly testing.</li> <li>- All care homes to take part in routine 28 day testing of residents.</li> <li>- Provider specific data on which care providers are delivering 'whole home testing'. Overseen by Care Home Protection Group.</li> <li>- IPC team at NTHFT to implement new process to deliver test results back to providers. Daily check of positive cases linked to care homes, reported back to care home within 24 hours.</li> </ul>	<ul style="list-style-type: none"> <li>- Data log to evidence number of care homes taking part in whole home testing.</li> <li>- Update report from Care Home Protection group to include time taken for care homes to receive test results and which pillar/pathway supporting the test return.</li> </ul>	Stockton-on-Tees Borough Council  North Tees and Hartlepool Foundation Trust  Care Providers  Public Health	Ongoing

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7	The latest guidance from the UK Government, in conjunction with recognised best practice, is fully understood and acted upon by key partners, and is considered during the regular dialogue that takes place between health and social care services.	<ul style="list-style-type: none"> <li>- Weekly communication from SBC to all social care providers includes any updates to national guidance.</li> <li>- All new guidance / recommendation's / mandates received is considered within the Stockton locality meetings prior to implementation in respective organisations.</li> </ul>	<ul style="list-style-type: none"> <li>- Future guidance is delivered in partnership, timely and effectively across health and social care.</li> </ul>	<ul style="list-style-type: none"> <li>Stockton-on-Tees Borough Council</li> <li>North Tees and Hartlepool Foundation Trust</li> <li>Clinical Commissioning Group</li> <li>Public Health</li> <li>South Tees Hospital NHS Foundation Trust</li> </ul>	Ongoing